

**MINUTES OF THE LAS ANNUAL GENERAL MEETING (AGM) 2025 HELD ON 17 MAY 2025,
ROYAL PLAZA ON SCOTTS, 9.30 AM – 11.30 AM**

Present

Professional Members			
1	Alex Foo	36	Lim Siu Chen (by proxy)
2	Alicia Yeo	37	Lim Puay Ling
3	Amarjeet Kaur Gill	38	Lo Wan Ni
4	Ang Seok Hian Samantha	39	Malarvele Ilangovan
5	Barbara Quek Swee Kuan	40	Nadia Ramli (by proxy)
6	Bella Ratmelia	41	Ng Hui Ling
7	Benita Lim	42	Ong Hong Kiat
8	Caroline Pang	43	Phoebe Lim Choon Lan
9	Chai Khim Chow	44	Poh Pang Hui
10	Cheng Eng Aun	45	Puspa Yeow
11	Chor Poh Chin Jennifer	46	Raneetha Rajaratnam
12	Choy Fatt Cheong	47	Ruan Yang
13	Cong Xu	48	Salihin Bin Mohammed Ali
14	Damien Wang (by proxy)	49	Samantha Seah
15	Debby Wegener	50	Sandie Loo
16	Dong Danping	51	Scott Davidson
17	Elizabeth Phua	52	Shameem Nilofar Maideen
18	Gee Miaw Miin	53	Shirley Lim Keh Lee
19	Goh Su Nee	54	Sim Soek Cheng Carol
20	Goh Yu Mei	55	Simon Coates
21	Haliza Jailani	56	Siti Aisyah Binte Abdul Nasir
22	Ho Soo Miang Dexterine	57	Soh Lin Li
23	Ho Yen Wah	58	Sun Shengbo
24	Jacqueline Lee	59	Tan Chui Peng
25	Jaslin Koh	60	Tan Gene
26	Jasna Dhansukhlal	61	Wong Kae Perng Jacky
27	Jessie Yak	62	Wong Oi May
28	Joan Wee Jee Foon	63	Wong Pei Hong Jenny
29	Joseph Paul Kennedy	64	Yap Ian
30	Kamaludeen Mohamed Rafi	65	Yeo Pin Pin
31	Khoo Ai Ling	66	Yit Chin Chuan
32	Kiang-Koh Lai Lin	67	Yuyun Wirawati
33	Kong Leng Foong	68	Yvonne Yin Yee Ying
34	Lee Cheng Ean	69	Zubaidah Mohsen
35	Lee Meiyu		

Institution Members		Represented by
70	National Library Board	Tan Hwee Cher (by proxy)
71	Ngee Ann Polytechnic	Lim Bee Ang (voting member)
72	Singapore Institute of Technology	Kimmy Xing (voting member)
73		Jeanne Chua

74	Temasek Polytechnic	Ong Peik Keng (voting member)
75		Daniel Ng
76		Albert Koey

Associate Members	
77	Aida Abdul Rahim
78	Devika Sangaram
79	Priscilla Lee

1 Opening remarks

- 1.1 Emcee Ms Lo Wan Ni welcomed members to the meeting and made some housekeeping announcements.

2 President's Opening Address and Council highlights

- 2.1 LAS President Ms Soh Lin Li welcomed all LAS members to the AGM and presented the 2024-2025 highlights of the Council. She also thanked Members for their support and the opportunity to serve them.

2.2 Council Highlights

2.2.1 LAS Conference - Libraries for Tomorrow (LFT) 2024

Ms Soh highlighted that the LFT 2024 Conference, led by Vice-President Ms Shameem Nilofar Maideen, had seen a good turnout. This led to the increase in membership by 16.2% to 323 members as of 31 December 2024. She thanked the Chief Librarians for their support and promotion.

2.2.2 LAS Website Revamp

The new LAS Website, led by IT Chair Mr Sun Shengbo, has been published after undergoing UAT. Ms Soh encouraged members to use the website and to give suggestions for improvement.

2.2.3 LAS x PPM Commemorative book

Fronted by Publications Chair Ms Khoo Ai Ling, the LAS 70th Anniversary Commemorative book will be launched at CONSAL in KL on 17 June 2025. In conjunction to that, there will be 3 bookshop tours organized by the Programmes Committee headed by Ms Lo Wan Ni. Ms Soh further shared that Singapore is going to host CONSAL from 2026 to 2028, since Singapore last hosted CONSAL in 2000 at Suntec City. She encouraged Librarians to come forward to support and contribute to the planning of the event.

- 2.2.4 Apart from that, the Training Chair Ms Phoebe Lim and her team has taken up the task of developing the Competency Framework. The Council had also worked with NTU to offer the Flexi-Masters programme last year. The Training Committee will also be working closely with NLB and LAAS to offer more training courses to members as NLB has set up NLB Academy to offer more courses for librarians. She

welcomed members to suggest other training providers for Council to work with for more courses for members.

2.2.5 The next highlight is the set-up of the New Publicity Committee. This new Committee will be tasked to raise the profile of librarianship via more marketing channels and to encourage people to come forward to join.

2.3 LAS Investments (by LAS Treasurer Benita Lim)

Ms Lim updated that the Council's net assets had increased by 4.61% to \$770,145 from last year. The key source of revenue is sponsorship, which brought in \$31,906, while the main expense was from events, totaling \$29,998. She added that our investment portfolio had improved compared to previous financial years.

2.4 LAS Competency Framework (by Training and Development Chair Ms Phoebe Lim)

Ms Lim shared that the current competency framework, after a few iterations, is now ready to receive feedback from Members. She added that the framework is intended to guide professional development plan of institutions, but not intended to be used as an appraisal tool. Members are encouraged to give their inputs either through the two online focus group discussions via MS Teams or through the online survey in LAS website within a week.

3 **LAS Awards presentation**

3.1 The LAS Awards presentation was moved forward upon request by lifetime award recipient Mrs Puspa Yeow who had to leave earlier due to family matters.

3.2 The LAS 2024 awards were presented by LAS President Ms Soh to the following recipients:

- LAS - WLIC Grant 2023 has been awarded to Ms Salihin Mohammed Ali (SMU) and Ms Lim Siu Chen (NUS);
- LAS Passion Award 2024 has been awarded to Ms Jenny Wong Pei Hong (SIT);
- LAS-WLIC Grant 2024 has been awarded to Ms Malavele Ilangovan (NLB);
- LAS Professional Service Award has been awarded to Ms Xu Cong Janna (NIE).

3.2 The LAS Lifetime Contribution Award has been awarded to Mrs Puspa Yeow and the citation was read by Ms Shameem Nilofar Maideen.

3.4 Mrs Puspa Yeow thanked LAS Council for the award and LAS members for the friendship and camaraderie. She recounted her librarian career and observed how things have moved on. She encouraged members to be actively involved and be supportive in the LAS activities, and be the role model for young librarians.

4 **Annual Report 2024**

4.1 The Annual report has been disseminated to members via email on 18 April 2025 and the highlights of the report were as presented.

4.2 The annual report was passed with no amendment. It was proposed by Ms Gee Miaw Miin (NLB) for approval and seconded by Mr Yit Chin Chuan (NLB).

5 Minutes of Last AGM held on 18 May 2024 and matters arising

5.1 The minutes of last AGM had been disseminated to Members via email on 18 April 2025.

5.2 Matters arising from last AGM were listed as follows and action had been taken.

Matters arising	Action taken
Item 4.6 – that NLB will take a leap for the library community in coming out with more training or competencies	LAS is partnering with partners NLB and LAAS for more training courses. A competency framework has also been embarked.
Item 6.4 – LAS website revamp – the team hoped to launch website in 2024	The new website had been launched since last AGM.

5.3 The minutes and matters arising were passed with no amendment. It was proposed by Mr Alex Foo (NLB) for approval and seconded by Ms Alicia Yeo (NLB).

6 Audited Financial Statements

6.1 The audited Financial Statement has been disseminated to members via email on 18 April 2025 and the highlights of the statement were as presented in the Council highlights.

6.2 No question have been received on the Financial Statement. It was proposed for approval by Mr Kamaludeen Mohamed Rafi (NLB) and seconded by Mr Ian Yap (NLB).

6.3 Auditor for LAS Financial Matters

6.3.1 The meeting sought to re-appoint current auditor HLB Altrede LLP as auditors for the 2025 Fiscal Year, given that the current rate charged by the existing auditor is considered reasonable in the market.

6.3.2 The re-appointment was proposed by Mrs Lee Cheng Ean (NUS) for approval and seconded by Ms Tan Chui Peng (NLB).

7 Election of Council 2025 - 2027

7.1 The call for nominations of next Council were made to members via email in February 2025 and closed on 11 April 2025.

7.2 As of the closing date, eight (8) nomination forms had been received and they had all been successfully elected to the next Council.

7.3 The Council 2025 – 2027 were announced at the meeting:

President: Shameem Nilofar Maideen (SMU)
Immediate Past President: Soh Lin Li (NLB)
Vice-President: Ian Yap (NLB)
Hon Secretary: Salihin Mohammed Ali (SMU)
Asst Hon Sec/Membership Chair: Ng Hui Ling (NLB)

Council Members:
Phoebe Lim (NTU) - Training and Development Chair
Sandie Loo Hong Ling (NIE) - Website/IT Chair
Lee Meiyu (NLB) - Publications Chair
Fa'izah Bte Ahmad (NLB) – Programmes and Engagement Chair

7.4 There were 2 vacancies remaining after the closing deadline. In accordance with LAS Constitution Art VII (4) where "If no nominations is received for any post before the closing date then the professional and institutional members present at the Annual General Meeting shall nominate and elect any professional member to fill the post in question."

7.5 Ms Sarah Ruslan were nominated by Ms Soh as the Publicity Chair and the nomination has been seconded by Ms Shameem Nilofar Maideen (SMU), with no objection.

7.6 A call was made for the nomination of the Honorary Treasurer at the AGM but no nomination was received. In accordance with LAS Constitution Article VII(6), the new Council shall be empowered to fill the Honorary Treasurer post during their term.

8 Other Business

8.1 Four amendments to the LAS Constitution were proposed and the details have been emailed to Members prior to the AGM.

8.2 The voting procedure were explained to Members. Only professional, honorary life members and professionally qualified representatives were entitled to vote. E-voting would be conducted and strictly one vote per eligible Member. They were to vote at the website Menti.com with the code given to eligible Members at the point of registration. Members were also informed that amendments to the Constitution must be approved by a two-third majority of those present (ie. 48 out of 72 eligible Members present) who are eligible to vote at time of voting, as per the Constitution.

8.3 Resolution 1: Article VI: Subscriptions

8.3.1 That the paragraph "Notwithstanding, members who join the Association for the first time between 1 June and 31 October of the same year shall pay only 50% of the

subscription fee for the particular category applicable to the member” shall be removed.

8.3.2 Ms Soh and Ms Shameem explained that the incentive, which was to attract more new members, did not meet its intended purpose. Instead, the administrative workload had increased.

8.3.3 At the end of the voting, the votes recorded were: 50 Passes, 14 Noes and 5 Abstentions. Resolution 1 was passed with more than two thirds voting in favour.

8.4 Resolution 2: Article VII (3): Council Elections

8.4.1 That the wording “The election of Council shall be by postal ballot” shall be removed.

8.4.2 The rationale of the proposed amendment was to cater to electronic transmission method such as email which is more efficient and accessible.

8.4.3 At the end of the voting, the votes recorded were: 62 Passes, 0 Noes and 0 Abstentions. Resolution 2 was passed with more than two thirds voting in favour.

8.5 Resolution 3: Article VII (3): Council Elections

8.5.1 That the line 10 “envelopes shall be opened” shall be removed and replaced with “forms shall be verified and announced”

8.5.2 Mr Yit Chin Chuan asked to see the whole paragraph with the proposed amendments. The following paragraph was shown to Members:

Article VII(3): Nomination form shall be sent out to the professional members and local libraries, which are institutional members, seven weeks before the date of the Annual General Meeting. Nominations, duly proposed and seconded by fully paid-up professional and institutional members, shall be in the hands of the Hon Secretary not later than five weeks before the date of the Annual General Meeting. All nomination forms received shall be announced by the Hon Secretary at the Council Meeting following the closing date of the nomination. The Hon Secretary shall distribute ballot papers not later than three weeks before the Annual General Meeting.

8.5.3 At the end of the voting, the following votes recorded were: 63 Passes, 0 Noes and 0 Abstentions. Resolution 3 was passed with more than two thirds voting in favour.

8.6 Resolution 4: Article XVI: Liaison with the Persatuan Perpustakaan Malaysia

8.6.1 That the wording “Perpustakaan” as it appears in Article XVI shall be replaced with the wording “Pustakawan”.

8.6.2 The rationale for the change is to align to the name change of PPM to “Persatuan Pustakawan Malaysia”.

8.6.3 At the end of the voting, the following votes recorded were: 60 Passes, 0 Noes and 0 Abstentions. Resolution 4 was passed with more than two thirds voting in favour.

9 Questions raised by Members

9.1 No question had been received from Members about the Annual Report, minutes of last AGM and the audited financial statement.

10 LAS 70th Anniversary Celebrations (by Programmes Chair Ms Lo Wan Ni)

10.1 Ms Lo Wan Ni shared on the upcoming activities to mark the significant milestone for LAS and PPM as the two Associations jointly celebrated their 70th Celebrations. LAS is jointly organizing an anniversary dinner in KL, in conjunction with CONSAL, to celebrate 70 years of friendship and cooperation over the years. In addition, a bookshop tour will be organized on 19th June.

11 Video on LAS Milestones (1955 – 2025)

11.1 A video on the LAS Milestones (1955 -2025), prepared by Ms Khoo Ai Ling, was played during the meeting. The video outlined the history of the formation of LAS over the years. After the video, Ms Khoo shared snippets of what can be found in the commemorative book.

12 Closing and AOB

12.1 There being no other matter, the meeting closed at 11.35 am and proceeded to lunch reception.

Recorded by:



Ms. Lim Puay Ling
Honorary Secretary

Vetted by:



Ms Soh Lin Li
President

Annex – proxy nomination received

	Name of Professional Member who nominated a Proxy	Name of Member acting as Proxy
1	National Library Board (authorized rep: Tan Hwee Cher)	Gee Miaw Miin
2	Damien Wang	Soh Lin Li

3	Lim Siu Chen	Cheng Eng Aun
4	Nadia Ramli	Kong Leng Foong